

COUNCIL OF NIGERIAN MINING ENGINEERS AND GEOSCIENTISTS (COMEG)

*NO. 9 OKEMESI CRESCENT, OFF TWON BRASS STREET, BY MUHAMMADU
BUHARI WAY, GARKI II, P. M. B. 537, GARKI – ABUJA*

REQUEST FOR EXPRESSION OF INTEREST

1. INTRODUCTION

The Council of Nigerian Mining Engineers and Geoscientists (COMEG) a regulatory agency under the Ministry of Mines and Steel Development hereby invites interested, competent and reputable Consultants to submit Expression of Interest (EOI) for the following Consultancy Services:

2. SCOPE OF SERVICES

A. Professional Development Training Programme on:

Lot 1: Training Programme on Safety, Health and Environment for Professionals in the Extractive Industry

B. Monitoring and Evaluation Programme:

Lot 2: Monitoring and Evaluation of Professionals in the extractive Industry

3. ELIGIBILITY REQUIREMENTS

Interested firms should submit two (2) bound EoI documents duly signed, paginated, separated by dividers and arranged in the order outlined hereunder:

- i. Evidence of Certificate of Incorporation issued by Corporate Affairs Commission (CAC) including Forms CAC2 and CAC7;
- ii. Evidence of Firm's Tax Clearance Certificate for the last three (3) years valid till 31st December, 2020; with minimum average turnover of (N) million;
- iii. Evidence of current Pension Compliance Certificate valid till 31st December, 2020;
- iv. Evidence of current Industrial Training Fund (ITF) Compliance Certificate valid till 31st December, 2020;
- v. Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31st December, 2020;
- vi. Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31/12/ 2020 or valid Certificate issued by BPP.
- vii. Evidence of Firm's current registration with the Council of Nigerian Mining Engineers and Geoscientists (COMEG);
- viii. Sworn Affidavit disclosing whether or not any officer of the relevant committees of the Council of Nigerian Mining Engineers and Geoscientist or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars;
- ix. Company's Audited Accounts for the last three (3) years - 2017, 2018, 2019;
- x. Evidence of financial capability to execute the project by submission of Reference Letter from a reputable commercial bank indicating willingness to provide credit facility for the execution of the project when needed;
- xi. Company's Profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their current Registration with COMEG;

- xii. Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including Letters of Awards, Job Completion Certificates and Photographs of the projects where applicable;
- xiii. All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and e-mail address. The Letter head Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorised officer of the firm.

4. SUBMISSION OF EOI DOCUMENTS

Expression of Interest must be in English Language and submitted in the Tender Box provided in Two (2) copies (one Original) and One (1) copy in a sealed envelope clearly marked "COMEG – Expression of Interest" for (specify assignment) and addressed to:

**The Registrar/CEO,
Council of Nigerian Mining Engineers and Geoscientists
No. 9 Okemesi Crescent, Off Twon Brass Street,
Garki II, Abuja.**

The Expression of Interest should be dropped in the tamper proof box provided at the above address on or before **12:00 noon on 20th July, 2020.**

5. OPENING OF EOI DOCUMENTS

The submitted EOI will be opened immediately after the deadline for submission at **12:00 noon on 20th July, 2020 in the COMEG Conference Room, No 9. Okemesi Crescent off Twon Brass Street, Garki II, Abuja.** This serves as notice to the Interested Consultants, NGOs and Stakeholders to witness the opening of the EoI, Please.

6. NOTES

- i. This advertisement shall not be construed to be a commitment on the part of COMEG nor shall it entail any bidder to make any claim(s) whatsoever and seek indemnity from COMEG by virtue of that bidder having responded to this advertisement.*
- ii. Bidders can submit through Post (Courier Services)*
- iii. Only shortlisted firms will be invited at a later date for collection of Request for Proposals*
- iv. COMEG may cancel the procurement process in public interest without incurring any liability in accordance with Section 28 of the Public Procurement Act, 2007.*

Signed:
**Registrar/CEO
COMEG**